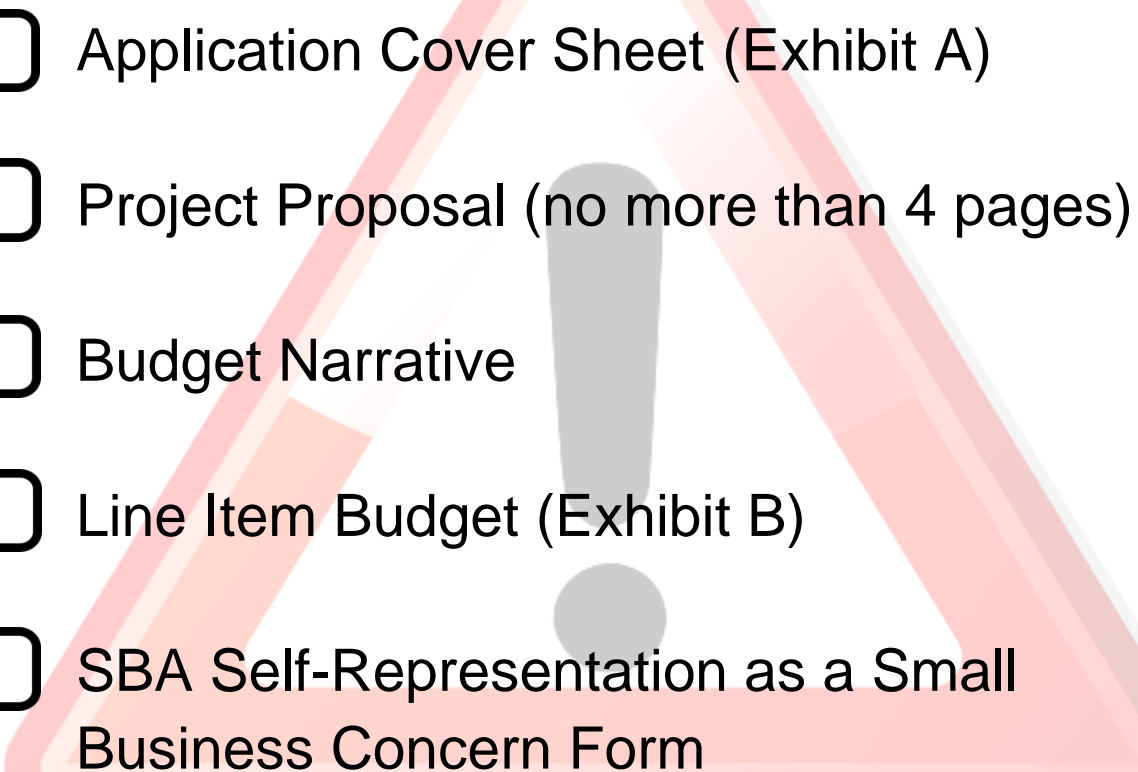


Be sure to include ALL the items below for consideration for a Market Access Grant:

- 
- ☐ Application Cover Sheet (Exhibit A)
 - ☐ Project Proposal (no more than 4 pages)
 - ☐ Budget Narrative
 - ☐ Line Item Budget (Exhibit B)
 - ☐ SBA Self-Representation as a Small Business Concern Form

**EXHIBIT A
APPLICATION COVER SHEET**

2012 INTERNATIONAL MARKET ACCESS GRANT APPLICATION



**Idaho Department of Commerce
Idaho State Department of Agriculture**



APPLICANT INFORMATION	
Company Name	
Contact Person	Phone
Address	Fax
City, State, & Zip	E-mail
Idaho County	Website

COMPANY INFORMATION	
Employer Identification Number/Federal Tax ID	Type of Ownership (Sole Proprietorship, S Corp, LLC, etc.)
Number of Employees In Idaho _____ Worldwide _____	SIC or NAICS code
Number of Years Exporting	Annual Revenue
Current Export Sales Figures	
Countries currently exporting to	Countries targeted for export
Does the company operate a licensed business located in Idaho that processes, assembles, and/or distributes a product or provides an exportable service?	
If the business is an affiliate or subsidiary of another company, state the name and location of the parent company.	
Do the majority owners of the company meet the U.S. Small Business Administration's definition of socially or economically disadvantaged individuals**?	
Minority	Woman owned
Disabled Veteran	Veteran

APPLICATION DEADLINE: March 2, 2012

2012 INTERNATIONAL MARKET ACCESS GRANT APPLICATION



Idaho Department of Commerce
Idaho State Department of Agriculture



CERTIFICATION

I have read and understand the Application Guidelines for the International Market Access Grants that will be awarded by the Idaho Department of Commerce and the Idaho State Department of Agriculture.

I am able to provide 100 percent matching funds if selected as the grant recipient.

I understand that if I am selected as a recipient of grant funds, I will receive reimbursement for authorized funds after the activity is complete and all documentation has been submitted to the Idaho Department of Commerce or the Idaho State Department of Agriculture.

I agree to provide final reports as outlined in the Reporting Requirements section of the Application Guidelines.

I understand that the proposed project must be executed by September 1, 2012 and that all post-activity documentation must be submitted to the Idaho Department of Commerce or the Idaho State Department of Agriculture within 45 days of project completion, but no later than October 3, 2012, whichever date occurs sooner. I understand that reimbursement for funds will not be provided for funds spent after September 1, 2012 **and that reimbursement is dependent upon the receipt of all project documentation before October 3, 2012.**

I certify that the information provided in this application and all supporting documents is true and correct.

I understand that any false statements made as part of this application and any supporting documents may result in substantial civil and/or criminal liability and sanctions.

Signature of Authorized Representative

Date

Printed Name

Title

APPLICATION DEADLINE: March 2, 2012



U.S. SMALL BUSINESS ADMINISTRATION
WASHINGTON, D.C. 20416

SELF REPRESENTATION AS
AN 'ELIGIBLE SMALL BUSINESS CONCERN'

The undersigned seeks services from a State grant recipient under Public Law 111-240 § 1207, Small Business Jobs Act, which authorized the State Trade and Export Promotion Program.

A. Section 1207 of P.L. 111-240 defines the term 'eligible small business concern,' as:

"...a small business concern that--(A) has been in business for not less than the 1-year period ending on the date on which assistance is provided using a grant under this section; (B) is operating profitably, based on operations in the United States; (C) has demonstrated understanding of the costs associated with exporting and doing business with foreign purchasers, including the costs of freight forwarding, customs brokers, packing and shipping, as determined by the Associate Administrator; and (D) has in effect a strategic plan for exporting;"

B. For purposes of implementing the STEP Program, the U.S. Small Business Administration (SBA) operationally defines the term 'eligible small business concern,' as an entity that:

1. *Complies with SBA size standards found at 13 C.F.R. Part 121 (http://ecfr.gpoaccess.gov/cgi/t/text/text-idx?c=ecfr&tpl=/ecfrbrowse/Title13/13cfr121_main_02.tpl);*
2. *Has been in business for not less than the 1-year period ending on the date on which assistance is provided under a STEP grant;*
3. *Is operating profitably, based on operations in the United States;*
4. *Has demonstrated understanding of the costs associated with exporting and doing business with foreign purchasers, including the costs of freight forwarding, customs brokers, packing and shipping; and,*
5. *Has in effect a strategic plan for exporting.*

Submitting false information in order to obtain services from a STEP grant recipient is a violation of Federal law. If you submit false information the Government may seek criminal, civil, and/or administrative remedies against you, pursuant to 18 U.S.C. §§ 1001, 1040; and 31 U.S.C. §§ 3729-3733. The Government may elect to exclude you from further participation in certain Federal programs and contracts if you submit false information in connection with receiving services from a STEP grant recipient.

I hereby certify that the business that I represent is seeking services from a state recipient under the STEP Program, and is an 'eligible small business concern,' pursuant to Paragraph B., above.

Signature

Date

Title

Company